

**Town of Charlton
Saratoga County
Town Board Meeting**

February 13, 2012

The Regular meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30pm.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

Supervisor Grattidge lead the pledge of Allegiance.

APPROVAL OF MINUTES

A motion was made by Councilman Verola and seconded by Councilman Salisbury to accept the minutes of the Town Board Agenda Meeting held on December 27, 2011.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury to accept the minutes of the Town Board Agenda Meeting held on January 23, 2011.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Abstained, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one spoke.

APPROVAL OF ABSTRACT

A motion was made by Councilman Lippiello and seconded by Councilman Verola to accept General Fund claim numbers 59 - 121 as set forth in Abstract #103 in the amount of \$213,638.99 and General Fund claim numbers 1 – 10 as set forth in Abstract #1201 in the amount of \$2,592.30.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

TOWN CLERKS REPORT

The Town Clerk reported taking in \$1065.33 for the month of January. \$924.42 was paid to the Supervisor. \$140.91 was paid to other Governmental agencies.

A motion was made by Councilman Lippiello and seconded by Councilman Verola to accept the Town Clerk's report as read.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

The Town Clerk gave the Town Board a copy of a Park Application for seasonal use of the Town's volleyball courts for Tuesday Evenings from April 24 to September 18th from 6 p.m. to dark.

A **motion** was made by Councilman Verola and seconded by Councilman Gardner to authorize the seasonal use of the volleyball courts on Tuesday evenings.

Vote: All Ayes, No Nays CARRIED

SUPERVISORS REPORT

The Revenues and Expense report for the month were not available at this time.

For the month of January, I attended 5 Town meetings and 19 County meetings. Some of the highlights of the month:

- Attended normal Town meetings
- Participated in the Annual Organizational for the Town and County
- Presented the State of the Town to the BHBL Business and Professional Group
- Was a presenter at the Saratoga County Planning Conference
- Attended the NYSAC Legislative Conference
- Attended numerous meetings concerning the County Landfill and Nursing Home
- Worked on the RFP for the Town Audit

ANNOUNCEMENTS

The Sales Tax for the month was \$122,443.00.

The Town Hall will be closed for President's Day, February 20th.

The Department of Environmental Conservation is planning to do an audit of the Town's MS4 Storm Water Management Plan on March 1st at 9:30 a.m.

The Saratoga County Office of Emergency Services is holding a training class for Emergency Coordinators on February 22. Councilman Gardner is planning to attend.

The County has put together a 10-year plan for handling solid waste, which they would like to release for public review and comment. It is available through the Saratoga County website. They are encouraging recycling and cutting down on waste.

COMMUNICATIONS

The Galway Library submitted their 2011 Annual Report to the Town. The report will be available at the Clerk's Office.

The Supervisor received a letter from resident Tom Dubanowich regarding his mailbox which was hit by a County snowplow. The County sent Mr. Dubanowich a letter stating that they would replace his mailbox immediately with a temporary box, and in the spring an aluminum permanent box would be installed.

The Supervisor said that the Board has received correspondence from the Building/Zoning Office regarding the shortage of funds in the Davidson escrow file.

DEPARTMENT & COMMITTEE REPORTS

Town Clerk's Annual Report – For 2011, the Town Clerk's office took in \$11,191.25 which consists of: \$360.00 for Marriage Licenses, \$69.75 for copies, \$1,250.00 for certified copies, \$4,309 in DEC sales, \$40.00 in Zoning Ordinance sales, and \$5,162.50 in dog licenses.

Zoning – For the month of January, there were 4 building permits issued for \$884.72, and 1 zoning permit for \$90.00. 22 CO's were issued.

Dog Control – For the month of January, there were 11 complaints, 2 dogs seized, and 1 court ticket issued. For the year 2011, there were a total of 104 complaints, 89 complaints related to dogs, 6 dogs seized, 3 reported dog bites, and 10 court actions taken regarding dogs.

Planning Board - The Board met on January 16th and there was a Public Hearing with deliberations of a site plan review, a pre-application conference and an approval of a lot line change.

Constables – There were 30 patrols, 17 complaints, 8 911 calls, 2 EIDs, 22 tickets issued, and 2 accidents responded to in January.

Water - Mr. Morgan has had the 2 main pumps in the pump house repacked. He is also painting the pump heads.

Assessors - All 3 Assessors attended a workshop in January.

Library – In December, the Town of Ballston Library had 13 preschool programs with 262 participants and for the year there were 202 preschool programs with a total of 4663 participants. In 2011, there were also 89 elementary and 23 teen programs.

Councilman Lippiello said that he was contacted by a resident living outside of the Time Warner service area who said that they are having trouble contacting Time Warner. He has made several calls to Time Warner and they are supposed to contact the resident.

Party in the Park – A meeting was set for 2/21 at 7 p.m. to begin the planning of the event.

Newsletter – A notice to Departments went out requesting articles by 3/15 for the spring newsletter.

Historian – Mrs. Linder informed the room of the significance of the 3 key people from Charlton in regards to education, religion, and government. They were Mr. Hawley, Sweetman and Taylor.

MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS

A motion was made by Councilman Verola and seconded by Councilman Lippiello that Resolution No. 52 – A RESOLUTION AMENDING THE 2012 BUDGET FOR APPROPRIATING 2011 DEER RUN ESCROW BALANCE TO PAY ENGINEERING FEES be approved.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 53 – A RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AN AGREEMENT TO PROVIDE AUDIT AND CONSULTING SERVICES TO THE TOWN OF CHARLTON TOWN BOARD FOR THE YEAR ENDED DECEMBER 31, 2011 be approved.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

A motion was made by Councilman Verola and seconded by Councilman Lippiello that Resolution No. 54 – A RESOLUTION AUTHORIZING THE RELEASE OF A PORTION OF FUNDS HELD BY THE TOWN OF CHARLTON AND WITH RESPECT TO THE DEER RUN SUBDIVISION REQUIREMENTS be approved.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

A motion was made by Councilman Verola and seconded by Councilman Salisbury that Resolution No. 55 – BOND RESOLUTION OF THE TOWN OF CHARLTON, NEW YORK, ADOPTED FEBRUARY 13, 2012

AUTHORIZING \$400,000 OF BOND ANTICIPATION NOTES OF THE TOWN OF CHARLTON FOR GENERAL CONSTRUCTION SERVICES, PHASE 2, FOR THE NEW TOWN HALL LOCATED AT 758 CHARLTON ROAD, TOWN OF CHARLTON, SARATOGA COUNTY, NEW YORK be approved.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

A motion was made by Councilman Lippiello and seconded by Councilman Verola that Resolution No. 56 – A RESOLUTION AMENDING THE TOWN OF CHARLTON BUDGET FOR 2012 WITH RESPECT TO FINAL PAYMENT TO BENNETT CONTRACTING, INC. FOR CONTRACTING SERVICES PROVIDED FOR COMPLETING THE NEW TOWN HALL be approved.

Discussion: Councilman Gardner asked and Supervisor Grattidge confirmed that the resolution is just to authorize the transfer of funds, and not a payment.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

The Constables have requested an antenna for their new base station for radios to be mounted on the roof at Town Hall. They have a quote from Wiring Concepts for \$130 per hour for 2 men and a bucket truck. They estimate 8 hours of labor, not to exceed \$1,040. Constable Angerosa is a licensed electrician and can help with the internal wiring. A quote of \$5,963.25 was already received for the radios and base station.

A **motion** was made by Councilman Gardner and seconded by Councilman Verola to authorize the purchase of radios, base station and wiring not to exceed a price of \$7,000.00.

Roll Call Vote: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye CARRIED

COUNCILMAN REPORTS

Councilman Salisbury said that there is a Labor Law 195.1 that he thought that the Town may need to adhere to. Attorney Van Vranken was asked to look into the law.

PRIVILEGE OF THE FLOOR

Torben Aabo – He like the resolutions being attached to the agenda. He noted that the evening's agenda was different than the one on the website. He asked if there will be fireworks at Party in the Park. Councilman Lippiello said that there is supposed to be as long as the money is raised by donation. Mr. Aabo asked how many families did and did not have access to Time Warner. He asked if the Board ever thought of using the annual franchise fees to help offset the cost of the wire. Mr. Aabo asked if the Board asked for advice from the Financial Advisory Board when choosing a firm for the Town Audit. He asked why the December 27th meeting minutes took so long to get approved. Mr. Aabo asked why the Communications Committee was disbanded, and mentioned the E-subscription on the website.

Don Schermerhorn – Thanked the Board for budgeting money for the Saratoga County Planning Board training conference so that those involved could attend. He also asked for a status on the Town Hall litigation. Attorney Van Vranken said that the Attorneys are working on pre-trial disclosure. The case could be in the local courts in a couple of months. There is currently no time line.

A motion was made by Councilman Verola and seconded by Councilman Gardner to adjourn the meeting at 8:45 p.m. Vote: All Ayes, No Nays. Carried.

Respectfully Submitted,

Brenda Mills
Town Clerk